

APPOINTMENT LETTER INFORMATION SECURITY OFFICER
INFORMATION SECURITY MANAGEMENT SYSTEM

Hear Shri Amit Aggarwal

16-08-2024

I have pleasure in appointing you at Information Security officer for GWEL-

As Management Appointee you will be responsible for and have the authority to

- Manage the overall Information Security program at GWEL.
- Responsible for ensuring maintenance of Information Security Policies, Procedures and templates for use throughout GWEL.
- Working with the Business Managers/ Process owners and IT unit to ensure that an effective process for implementing and maintaining the security controls is in place.
- Encourage the participation of managers, auditors and the staff members from various disciplines, who can contribute to the Information systems security program.
- Review audit and examine reports dealing with Information security issues and place them before the Information security steering committee during regular meetings.
- The Key threats to Information security assets should be defined and communicated to management of the organization at various points of time.
- Responsible for the coordination of any Incident Response Procedures undertaken in responses to potential security breaches, Co-ordinate or assist in the investigation of security threats or other attacks on the information assets.
- Reporting security incidents and violations of ISSC.
- Ensure that adequate security training is provided in various end users and security awareness programs are conducted regularly.
- Review and approval of prioritization plan for implementation of patches and fixes for vulnerabilities that are identified from time to time.

The above responsibilities are in addition to your existing responsibilities



With Best wishes,

Dhananjay Deshpande

COO – Thermal

Registered Office:
Plot No. 301, G Block, 7th floor, Naman Centre
Bandra Kurla Complex (Opp. Dena Bank)
Bandra (East), Mumbai - 400 051

Corporate Office:
Building No. 302, New Shakti Bhawan
New Udaan Bhawan Complex
Opp. Terminal-3, IGI Airport, New Delhi - 110 037